

# BUDGET WORKSHEET

## BEGINNING BALANCE

Estimated carry over balance from calendar year 2009

## INCOME (2010)

### UNDESIGNATED INCOME

#### General – undesignated income

Tithe – all un-designated income given to the church

Other – income given by other churches, fundraisers, interest, etc.

#### Day Care Income – (If Applicable)

Revenue from Day Care

### DESIGNATED INCOME

#### Missions

Offerings received designated for Missions

#### Other Designated Income

Other designated offerings

**TOTAL INCOME Undesignated Income + Designated Income**

## EXPENSES (2010)

### GENERAL FUND EXPENSES

#### SALARY

#### HOUSING

Down payment on home

Mortgage payments

\_\_\_\_\_ (on a loan to purchase or improve your home - include both interest & principal)

Real estate taxes

Property insurance

Rent

Utilities

Furnishings & appliances

Structural repair & remodeling

Yard maintenance & improvements

Maintenance items

\_\_\_\_\_ (household cleaners, light bulbs, pest controls, trash bags, etc.)

Homeowner's association dues

Other

\_\_\_\_\_

**CAFETERIA PLAN**

Doctor bills \_\_\_\_\_  
 Prescription drugs \_\_\_\_\_  
 Dental \_\_\_\_\_  
 Hearing \_\_\_\_\_  
 Vision \_\_\_\_\_  
 Dependent care \_\_\_\_\_  
 Medical Insurance \_\_\_\_\_  
 (Pastors portion of personal health insurance premium or deductible)  
 Other \_\_\_\_\_

**BENEFITS**

Medical \_\_\_\_\_  
 Retirement \_\_\_\_\_  
 School tuition \_\_\_\_\_  
 Life insurance \_\_\_\_\_  
 Other \_\_\_\_\_

**STAFF SALARIES** (If applicable) (Total compensation for all staff)

**TOTAL OF SALARIES & BENEFITS**

(Add Salary +Housing + Cafeteria + Benefits + Staff Salaries)

**OPERATIONAL EXPENSES**

**EVANGELISM**

**BUILDING/GROUNDS/EQUIPMENT**

**CAPITAL IMPROVEMENTS**

**DEPARTMENTS**

**LEASES/CONTRACTS**

**MISCELLANEOUS**

**OFFICE SUPPLIES**

**UTILITIES**

**BUSINESS AND PROFESSIONAL (BAP)**

Estimated business expenses reimbursed by a voucher

Education \_\_\_\_\_  
 Conferences \_\_\_\_\_  
 Dues \_\_\_\_\_  
 Auto expense \_\_\_\_\_  
 Business Travel \_\_\_\_\_  
 Other \_\_\_\_\_

**DAY CARE EXPENSE**

**OTHER DESIGNATED EXPENSES**

**MISSIONS EXPENSE**

(Ohio District Constitution and Bylaws recommend that missions giving be divided equally between Home Missions and World Missions)

**HOME MISSIONS**

Church Planting & Development (5% of General Income)

District Ministries (*minimum of 1% of General Income*)

Camp support (*minimum of 1% of General Income*)

Chi-Alpha

Teen Challenge

**WORLD MISSIONS**

Speed-the-Light

BGMC

World Missionaries

**TOTAL EXPENSES**

(Add Total of Salaries & Benefits + Operational Expenses +  
Day Care Expenses + Other Designated Expenses + Missions Expenses)

**ENDING BALANCE**

(Beginning Balance + Total Income minus Total Expenses)

**CASH IN OTHER ACCOUNTS**

(CD's Savings Account Balances)

**TOTAL CASH AVAILABLE**

(Ending Balance + Cash in other Accounts)